



Aboriginal and/or Torres Strait Islander Health Practitioner

- **Full time, Fixed Term Contract until 30 June 2020, with possibility of extension.**
- **Great opportunity to work with a NFP organisation**
- **Dynamic and supportive workplace**
- **Brisbane location**

This is an outstanding opportunity for an experienced Aboriginal and/or Torres Strait Islander Health Practitioner to work for Diabetes Queensland to improve the health and wellbeing of Queenslanders.

We are currently seeking an experienced, positive and self-motivated Aboriginal and/or Torres Strait Islander Health Practitioner/Health Worker. The key responsibilities will include;

- Deliver evidence based education sessions with key messages on diabetes prevention and management, to Diabetes Queensland members, NDSS registrants, families and carers, community groups, members of the general public and health professionals both face to face, phone or via email.
- Deliver group education programs, as required within scope of practice.
- Travel throughout Queensland as required to support program delivery.
- Provide general information relating to diabetes over the telephone and email via the NDSS Helpline on a rostered basis.
- Maintain accurate and confidential client information and requested information in CRM databases.
- Completion of administrative tasks, correspondence and reporting requirements.
- Engage with health professionals to promote Diabetes Queensland and the NDSS registration and services when required.
- Participate in diabetes education and fundraising events.

If you love being challenged and are seeking a personally fulfilling role in an organisation that makes a difference to the lives of others, then this is the job for you.

Diabetes Queensland is an equal employment opportunity employer and encourages people from Aboriginal and Torres Strait Island and culturally and linguistically diverse backgrounds to apply.

Please see below for a position description outlining the selection criteria. For enquiries regarding this role please phone Diabetes Queensland People Services on 07 3506 0943.

To apply please send your resume, together with your cover letter outlining your suitability for the role to careers@diabetesqld.org.au

Applications close COB Friday 20 March 2019.

Position Title	Aboriginal and/or Torres Strait Islander Health Practitioner
Location	Brisbane
Work Unit	Aboriginal and Torres Strait Islander Health Unit
Employment Status	Full Time Fixed Term Contract
Position Reports To	Aboriginal and Torres Strait Island Health Unit Manager
Positions Responsible For	N/A
Date of Approval	27 February 2019

Organisational Context / Environment

Diabetes Queensland is an organisation dedicated to improving the lives of people with, or at risk, of diabetes. Funding for the organisation is through membership subscriptions and donations, remuneration as Queensland Agent for National Diabetes Services Scheme and through sponsors and fundraising.

As a not-for-profit organisation, we strive to attract committed and hardworking employees who support a community-minded approach to implementing key activities. We are proud of our values, which include Integrity, Respect, Collaboration, Leadership and Quality of Life.

Purpose of Position

The purpose of the Aboriginal and Torres Strait Islander Health Worker or Health Practitioner is to provide educational key messages in the prevention and management of diabetes for consumers, health professionals and the general community, specifically Aboriginal and Torres Strait Islander peoples.

This position will also support the organisation in meeting the needs of stakeholders and assist in the delivery of programs and initiatives in line with the organisational structure and identified strategies.

Duties and Responsibilities

Education:

- Deliver evidence based education sessions with key messages on diabetes prevention and management, to Diabetes Queensland members, NDSS registrants, families and carers, community groups, members of the general public and health professionals both face to face, phone or via email.
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Professional Responsibilities

- Maintain any professional membership and accreditations, (APHRA and/or NATSIHWA).
- Maintain first aid and CPR qualifications
- Represent Diabetes Queensland through relevant government and non-government committees and networks as requested ensuring relevant information is reported back to the team/organisation
- As requested participate in committees relevant to professional association, undertake continuing professional development
- Promote the role of the Aboriginal and Torres Strait Island Health Worker/Practitioner in the multidisciplinary team and uphold industry bodies code of ethics

Aboriginal and Torres Strait Island expertise

- Provide expertise and consultancy internally and to other relevant organisations and external parties as required.

Business Awareness

- Demonstrate an understanding of the organisation business processes and plans, including its people practices, organisational structures and people policies and can translate this into operational practical initiatives
- Demonstrate an understanding of the financial viability of providing educational programs

Relationship Management

- Develop, expand and maintain cooperative relationships within the team, Business unit and throughout the organisation
- Create a sense of cohesiveness, trust, integrity, honesty within the team, business unit and throughout the organisation so that the energies and abilities are focussed on team effectiveness and accomplishment of business results.

General

- Ability to undertake the duties of the role in accordance with Diabetes Queensland's Mission, Vision, values and our code of conduct
- Comply with all company policies and procedures
- Comply with Work Health and Safety Act 2011 and its applicable Codes of Practice and Australian Standards
- Assist with Ad hoc duties as required
- Represent Diabetes Queensland at appropriate functions and events and be a Diabetes Queensland ambassador

Please note that the responsibilities outlined in this position description are not exhaustive, and only an indication of the work of the role. Diabetes Queensland can direct you to carry out duties that it considers are within your level of skill, competence and training.

Key Internal Relationships

- Aboriginal and Torres Strait Island Unit Manager
- Health Services Manager
- Health Services Team Members
- Health Executive
- Other business units

Key External Relationships

- Primary health care sector including, Aboriginal and Torres Strait Islander Health Services/organisations, Primary Health Networks Queensland Health Hospital Services and other organisations working with Aboriginal and Torres Strait Islander people
- Aboriginal and Torres Strait Islander Health Workers/Health Practitioners and other Health Professionals
- General Public

Key Selection Criteria

1. Qualifications in a health-related field, or a member of NATSIHWA, as appropriate.
2. Demonstrated excellent organisational and time management skills as well as the ability to work on multiple projects simultaneously.
3. Knowledge and understanding of Aboriginal and Torres Strait Islander societies, history and their cultures, including an understanding of the issues that affect Aboriginal and Torres Strait Islander people in contemporary Australian society
4. Demonstrated ability to work autonomously as well as collaboratively within a broader health team and across business units. Utilising liaising skills both with internal and external stakeholders.
5. Demonstrated high level of written and verbal communication skills, including public speaking and presentations.

Desirable

1. Qualifications in diabetes education or a minimum of twelve months experience working in diabetes or chronic disease.
2. Demonstrated ability to apply knowledge, skill and expertise in, to develop, implement, evaluate and review resources, programs or products as required.
3. Ability to communicate sensitively with Aboriginal and Torres Strait Islander people and other key health stakeholders

Additional Factors

The incumbent to the position will be required to:

- Occasionally work non-standard hours
- Travel to Queensland communities and interstate as relevant
- Possess Queensland drivers licence

It is expected of the incumbent of the position will give full commitment, support and actively participate in achieving the strategic directions of Diabetes Queensland as the organisation and staff adapt to a new and dynamic operating environment. This includes the flexibility to accept changes and additions to specified duties that will evolve as a result.